



Minutes dated: 16 January 2024

**MINUTES OF THE BRISTOL CLASSICAL GUITAR SOCIETY AGM
HELD ON 9 JANUARY 2025 AT THE UNITARIAN HALL, BRISTOL**

Members Participating:	Retiring Exec Cttee:	Francisco Correa Andy Fagan	Retiring Chairman Retiring Treasurer
	Trustees:	Vince Smith Peter Smith Andy Fagan Alan Montague Cari Aplin	BoT Chairman/Soc Sec Asset & Data Custodian
	Exec Sub Cttee:	Francisco Correa Paul Hapney	Artistic/Ensemble Dir Concert Organiser
	Membership:	Barry Corbett Colin Marrs Graham Harvey Jack Davies Jon Gadsden Martin Allsop Nick Regan Paul Bradshaw Steve Watson Tanja Zerenner Tim Rigley Tony Lewis	
Apologies:		Tony Mulholland Thorben Louw Ciaran Elster Andy Warn	Trustee/Treasurer Webmaster Social Media Co-ord

Item	Discussion and Decisions	Action
Opening Comments	<ol style="list-style-type: none"> An AGM is always important in the timetable of the society, but this year it also represents an essential event, and the final step, in the transition between the current structure under the BCGS Constitution dated 1 February 2024, and the new Charitable Incorporated Organisation (CIO) structure under its Governing Document (GD) dated 20 September 2024. All members have had prior access to the GD and the new Support and Operating Guide (SOG) via the BCGS website 4 weeks prior to this meeting. To formally manage this handover, Items 1 and 2 on the agenda will be chaired by the outgoing Chairman under the old constitution of 1 Feb 24 who, following successful ratification of the Society's new CIO status, will step down from the role of Chairman. Item 3 onwards will be chaired by the new CIO Chair. 	

	<p>20. Although a vote was not required at this AGM it was noted that a new Exec sub Cttee had been formed and approved by the BoT and will operate to manage the day-to-day activities of the BCGS. The Executive sub-Committee (EsC) structure and membership is:</p> <table border="0"> <tr> <td>Chairman</td> <td>Vince Smith (trustee)</td> </tr> <tr> <td>Artistic Director</td> <td>Francisco Correa</td> </tr> <tr> <td>Treasurer</td> <td>Tony Mulholland (trustee)</td> </tr> <tr> <td>SADC</td> <td>Peter Smith (trustee)</td> </tr> <tr> <td>Society Secretary</td> <td>Vince Smith</td> </tr> <tr> <td>Annual Programme Co-Ord</td> <td>Francisco Correa</td> </tr> <tr> <td>Concert Organiser</td> <td>To Be Determined</td> </tr> <tr> <td>Ensemble Director</td> <td>Francisco Correa</td> </tr> <tr> <td>Webmaster</td> <td>Thorben Louw</td> </tr> <tr> <td><i>Marketing</i></td> <td>To Be Determined</td> </tr> <tr> <td>Social Co-Ord</td> <td>Alan Montague (trustee)</td> </tr> </table> <p>Any trustee (with or without a formal sub Cttee role) can always attend any sub cttee meeting and be entitled to vote.</p>	Chairman	Vince Smith (trustee)	Artistic Director	Francisco Correa	Treasurer	Tony Mulholland (trustee)	SADC	Peter Smith (trustee)	Society Secretary	Vince Smith	Annual Programme Co-Ord	Francisco Correa	Concert Organiser	To Be Determined	Ensemble Director	Francisco Correa	Webmaster	Thorben Louw	<i>Marketing</i>	To Be Determined	Social Co-Ord	Alan Montague (trustee)	
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<p>ITEM 5 – TREASURER’S REPORT FOR 2024</p>	<p>21. Proposal – Retiring Treasurer</p> <p>It is proposed that the Treasurer’s Report for 2024, as previously independently inspected, and now presented at this meeting, be accepted as a true account of the BCGS financial position, and that the report to be retained as part of the minutes of this meeting. The final set of accounts for 2024 will form the input accounts to the new CIO finances.</p> <p>22. Decision. <i>The Treasurer’s Report as presented, and independently audited by David Wells, was accepted.</i></p> <p>Vote : Unanimously agreed</p>	<p>Soc Sec</p>																						
<p>ITEM 6 – PROGRAMME OF BCGS EVENTS FOR 2024</p>	<p>23. The Artistic Director presented and explained the planned Annual Programme for 2025 (AP2025) which had the following features:</p> <p>The structure of the monthly meetings would (in general, but not always) be in 3 sections:</p> <ul style="list-style-type: none"> ○ Solos/small ensemble playing and/or short talks. Solos will retain the use of themes. ○ Main talks or short recitals. ○ Large ensemble practise. <p>This design is intended to add greater variety and richness to the annual programme and to encourage non-guitar playing membership in addition to guitarists. The first 2hrs of each monthly meeting will be planned to be accessible and of interest to non-guitarists and playing members.</p> <p>Two Members’ concerts (Summer and Winter) per year.</p> <p>There will be no planned monthly meeting in August to accommodate members’ absence, due to holidays and summer school attendance.</p> <p>To offer 3 professional concerts in the year.</p> <p>24. As part of the new AP2025 approach the trustees wish to offer non-playing BCGS memberships. It is felt that this step will enable the society to grow and better meet its Charitable Purposes and the delivery our stated Public Benefit test. Therefore, the Annual Programme has been devised to cater for both guitar playing, and non-guitar playing memberships.</p>																							

	<p>25. Guitar Playing Membership (as defined in the SOG):</p> <ul style="list-style-type: none"> - Full Membership to remain set at £35 annually for 2025. - Has full voting rights and is entitled to attend any BCGS organised event (must pay any additional ticket costs if applicable). - Entitled (if over 16) to be a trustee and/or a sub Cttee member. - Membership subscriptions for monthly meetings to remain at £7 per mtg for 2025. - Entitled to participate in any BCGS organised playing event: large ensemble practises/performances, solo and small ensemble performances, masterclasses etc. <p>26. Non-Guitar Playing Membership (as defined in the SOG):</p> <ul style="list-style-type: none"> - Full Membership to be set as £35 annually for 2025. - Has full voting rights and is entitled to attend any BCGS organised event (must pay any additional ticket costs if applicable). - Entitled (if over 16) to be a trustee and/or a sub Cttee member, although there will only be a maximum of 2 non-playing member trustees. - Membership subscriptions for attendance of monthly meetings to be free in 2025. <p>27. Proposal – Artistic Director</p> <p>It is proposed to offer non-playing and playing membership with the rights as described above.</p> <p>28. <i>Decision</i> <i>The above proposal was accepted.</i> Vote : Unanimously agreed.</p> <p>29. Proposal – Artistic Director</p> <p>It is proposed that the AP2025 as presented at the AGM as described above be accepted.</p> <p>30. <i>Decision</i> <i>The above AP2025 proposal was accepted.</i> Vote : Unanimously agreed.</p>	<p>Artistic Director</p> <p>Artistic Director</p>
<p>ITEM 7 – FINANCIAL PLAN FOR 2025</p>	<p>To deliver the above described AP2025, it must be affordable.</p> <p>31. Proposal – Retiring Treasurer</p> <p>It is proposed that the Society sets up a Gift Aid sponsorship scheme.</p> <p>32. <i>Decision</i> <i>The above proposal was accepted.</i> Vote : Unanimously agreed.</p> <p>33. Proposal – Retiring Treasurer</p> <p>It is proposed that the Treasurer’s Financial Plan for 2025 and the financial strategy for the next 2-3 years as presented at this meeting, be accepted, and that the presentation to be retained as part of the minutes of this meeting</p> <p>34. <i>Decision.</i> <i>The Financial Plan for 2025 was accepted.</i> Vote : Unanimously agreed.</p>	<p>Treasurer</p> <p>Treasurer</p>

<p>ITEM 8 - BCGS PATRON, FRIENDS, HONORARY MEMBERS</p>	<p>35. The revised set of Terms of Reference for: Patron, Friends, Sponsors, and Honorary members, are listed in Annex E of the SOG (previously ratified under Item 4 of this agenda).</p> <p>36. Proposal – BoT Chairman</p> <p style="padding-left: 40px;">That Berta Rojas will remain as the Patron of the BCGS.</p> <p>37. Decision <i>The above proposal was accepted.</i> Vote : Unanimously agreed.</p> <p>38. Action. The Chairman will inform our Patron of this decision.</p> <p>39. Proposal – Various</p> <p style="padding-left: 40px;">It is proposed that the following are accepted as ‘Friends’ of the BCGS for 2025, as defined in the SOG (previously ratified under Item 4 of this agenda):</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Proposed Friend</td> <td style="width: 50%;">Proposer</td> </tr> <tr> <td>Paul Gregory</td> <td>Chairman</td> </tr> <tr> <td>Luke Bartlett</td> <td>Chairman</td> </tr> <tr> <td>Tom Kerstens</td> <td>Artistic Director</td> </tr> <tr> <td>Emily Andrews</td> <td>Peter Smith</td> </tr> </table> <p>40. Decision <i>The above proposals were accepted.</i> Vote : Unanimously agreed.</p> <p style="padding-left: 40px;">James Rippingale (not taken forward, candidate unable to accept the nomination)</p> <p>41. Action. The Chairman will inform our Friends of these decisions.</p> <p>42. Proposal – BoT Chairman</p> <p style="padding-left: 40px;">It is proposed that the following candidate is accepted as an Honorary member for 2025:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Honorary Member</td> <td style="width: 50%;">Proposer</td> </tr> <tr> <td>Helen James</td> <td>Chairman</td> </tr> </table> <p>43. Decision <i>The above proposal was accepted.</i> Vote : Unanimously agreed.</p> <p>44. Action. The Chairman will inform our Honorary Member of this decision.</p>	Proposed Friend	Proposer	Paul Gregory	Chairman	Luke Bartlett	Chairman	Tom Kerstens	Artistic Director	Emily Andrews	Peter Smith	Honorary Member	Proposer	Helen James	Chairman	<p>Soc Sec</p> <p>BoT Chairman</p> <p>Soc Sec</p> <p>BoT Chairman</p> <p>Soc Sec</p> <p>BoT Chairman</p>
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Honorary Member	Proposer															
Helen James	Chairman															
<p>ITEM 9 - AOB</p>	<p>The following items of AOB were requested and accepted for discussion and decisions at this AGM:</p> <p>45. Proposal – BoT Chairman</p> <p style="padding-left: 40px;">It was proposed by the Chairman that The Wyvern Afinado Guitar Orchestra (WAGO) be accepted as an affiliated organisation and member of the BCGS (allowable under charity law and Clauses 9(1)a, 11(7), of the Governing Document).</p> <p>46. Decision <i>The above proposal was accepted.</i> Vote : Unanimously agreed.</p>	<p>Soc Sec</p>														

	<p>47. Proposal – BoT Chairman Call for a BCGS member to fulfil the role of Concert Organiser to work with the Artistic Director. There was one nomination – Paul Hapney.</p> <p>48. Decision <i>The above proposal was accepted. Paul Hapney will become the Concert organiser and a member of the Exec sub Cttee.</i> Vote : Unanimously agreed.</p> <p>49. Proposal Call for a BCGS member to fulfil the role of Marketing on the Exec sub Cttee.</p> <p>No nominee came forward or was proposed.</p> <p>50. Action. The Chairman and Artistic Director will continue to search for a person to fulfil the Marketing role.</p> <p>51. Proposal Call for Short Talks topics in the 2025 Annual Programme from BCGS members.</p> <p>One further offer was received for a short talk from Cari Aplin.</p> <p>52. Action. The Artistic Director will place Cari’s short talk into AP2025 and continue to search for further volunteers to give short talks during AP2025.</p>	<p>Soc Sec</p> <p>Chairman/Artistic Director</p> <p>Artistic Director</p>
ITEM 10 - DofNM	53. Next Meeting. The next AGM will take place during the BCGS meeting on 8 January 2026.	Soc Sec

V SMITH
BCGS Society Secretary